

Academic Advancement - Seminar Description

Seminar goal: To prepare fellows and junior faculty (regular and in-residence series) for progressive research independence and academic leadership

Format: Interactive seminar –

Meeting times: The group meets once monthly in the conference room at 2339 Peter Ueberroth Building. The meetings are on the first Friday of each month from 1-2 pm. A light lunch is provided. If you are interested in joining a list serv for this seminar series, please contact the seminar director, Dr. David Reuben, MD at dreuben@mednet.ucla.edu

Curriculum Topics (cumulative)

- Abstracts
- Authorship
- Balancing priorities
- Balancing professional and personal lives
- Budgeting, Re-budgeting, monitoring Finances
- Burn-Out-Recharging (Bringing out the best in people)
- Career development awards
- Competition
- Dealing with rejections
- Efficient use of small blocks to writing
- Feedback
- Getting slighted/credit
- Grant writing
- Handling tough site visitors and bullies
- Hiring personnel
- Hiring staff
- How to speak to the media
- Human subjects protection committee relationships
- IRB issues
- Issues in grant submissions
- Item response theory
- K-awards (checking with project officers)
- Leadership styles
- Making decision about travel
- Making sure things don't fall through the cracks
- Making the most of your mentor
- Mentoring students and fellows
- Moving proposals through the IRB
- Oral presentation skills
- Overcoming Obstacles (bottom up vs top down approaches)
- Peer-relations (internal and external)
- Personal/professional satisfactions/dissatisfactions
- Pilot awards
- Pitching yourself
- Power and ambition
- Presenting at national meetings
- Productivity
- Progress reports
- Promotion requirements
- Publishing (submitting, and revising)
- R01s
- Relating to funders
- Responding to reviewers
- Saying no to bosses
- Saying yes and saying no
- Self-statements
- Site visits
- Specific aims
- Time management
- Transition to senior faculty
- Using administrative resources
- Values & personal statements
- Written presentation skills